



SUNDANCE CONSULTING INC.

STATEMENT OF QUALIFICATIONS

APRIL 2010

PRINCIPAL

September Myres - President
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COMPANY PROFILE

Corporate Address

275 South 5th Avenue, Suite 215
Pocatello, ID 83201

Phone

208.233.2929 (office)
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208.478.2032 (fax)

Web Address & E-Mail

sbrod@sundance-inc.net
www.sundance-inc.net

COMPANY INFORMATION

Products and Services

Administrative Management Consulting Services

Primary NAICS Code

541611

Description of Products/Services

Support Activities for Forestry
Environmental Consulting Services
Other Scientific and Technical Consulting Services
Public Relations Consulting Services
Natural Resources and Conservation
Professional, Scientific and Technical
Office Administrative Services
Temporary Employee Services
Document Preparation Services
Convention and Meeting Organizer
Computer Software Training
Professional and Management Development Training

Secondary NAICS Codes

115310
541620
541690
541820
541712
541990
561110
561320
561410
561920
611420
611430

Data Universal Numbering System (DUNS)

607564825

Cage Code

4E5J5

QUALIFICATION STATEMENT

Sundance Consulting, Inc. (Sundance) is a Service Organization with an impressive record of delivering high-quality projects on time and within budget. Formed in 2005 by September Myres, Sundance is an Idaho 'S' Corporation and an SBA 8(a) certified, Native American/Woman owned, small business based in southeastern Idaho.

Prior to forming Sundance, Ms. Myres had been working in the Environmental Services and Consulting arena for more than 14 years. Her functional experiences range from individual consulting on over 100 Site Assessment Reports for the Native American Lands Environmental Mitigation Program (NALEMP), to conducting on-site investigations on a variety of Native American Reservations and Alaska Native lands under the same program. Ms. Myres also has significant experience working directly with Native American Tribes and Alaska Native Villages to assist them with developing Strategic Project Implementation Plans (SPIP), Community Relations Plans (CRP) and Technical Training and Mentoring Programs. Prior to starting Sundance Consulting, Ms. Myres held positions as Senior Consultant and Project Manager for Keres Consulting, Tecumseh Professional, EG&G Technical Services, Minert and Associates, Correa Enterprises, and the Shoshone Bannock Tribes. Ms. Myres has assembled a team of professional consultants and managers who continue the Sundance Consulting tradition of providing exceptional value in Program Management and Consulting.

Sundance Consulting provides the following services to the Department of Defense, the United States Army Corps of Engineers (USACE), Native American and Alaska Native Tribes and various commercial clients and other Federal and State agencies.

DESCRIPTION OF SERVICES

Environmental Consulting Services

- Phase I and Phase II Environmental Site Assessments
- Water and Soil Sampling

Data Input and Management

- Formerly Used Defense Site Information Plan (FIIP)
- Native American Management Systems for Environmental Impacts (NAMSEI)

Software/Technology Training, Development and Programming (compliant with Government regulations)

Technical Writing and Reviewing

- Strategic Project Implementation Plan
- Community Relations Plan
- Phase I and III Environmental Site Assessment Reports
- Technical, Managerial, and Financial Plans
- Solid Waste Management Plan
- Quality Assurance Project Plan
- Health and Safety Plan
- Sampling and Analysis Plan

Program Management

Administrative and Permanent Record Development

Archival Research Services

Meeting, Conference, Project and Program Facilitation

- Public and Community Relations
- Technical Project Planning Meeting (TPP)
- Restoration Advisory Board Meeting (RAB)

- Cultural Communication Training
- Government-to-Government Protocol and Liaison Services**

CLIENTS AND PROJECTS

Keres Consulting, Inc., Albuquerque, NM

- Provide program management, technical support and Tribal liaison services in support of the Office of the Deputy Under Secretary of Defense (Installations & Environment) (ODUSD(I&E)) under NALEMP.
- Conduct and review Phase I and Phase II Environmental Site Assessments for NALEMP.
- Provide field level support to include public and community relations, planning, negotiating and facilitating the NALEMP Annual and Federal Meetings.
- Attend conferences on behalf of NALEMP for Native American issues and initiatives, track DoD action items and provide recommendations on projects based on past and present program initiatives.
- Assist with communication and coordination of Indian inquires, information and technical assistance relative to NALEMP.
- Train and communicate the NALEMP Policy direction and the Native American Management System for Environmental Impacts (NAMSEI) to organizations internal and external to the ODUSD(I&E). Training includes providing subject matter expertise in communication, coordination, consultation, and mentoring with Native American Tribes and Alaska Natives.

United States Forest Service

- Conduct an intensive inventory of non-forest rangeland over the entire range of Caribou-Targhee National Forest. Inventory includes 2,254 stands over a 2-year period.
- Conduct a user survey on Caribou-Targhee National Forest, using the National Visitor Use Monitoring protocols. Survey includes 268 surveys at 112 separate locations over a 9-month period.

National Park Service

- Provide temporary staffing services for various professional positions at the National Inter-Agency Fire Center in Boise, ID.

U.S. Army Corps of Engineers, Albuquerque, NM

- Program management, technical support and Tribal liaison services related to the Department of Defense. Assist with NALEMP Cooperative Agreement (CA) requirements to include CA pre-proposal development, negotiation, set-up and management for the Pueblo of Laguna, Isleta, and Zuni Tribes.
- Develop and review Strategic Project Implementation Plans, Site Characterization Work Plans, Remedial Investigation/Feasibility Studies, Health and Safety Plans, Quality Assurance Project Plans, Sampling and Analysis Plans, and Record of Decision Documents. Develop quarterly financial and status reports for the U.S. Army Corps of Engineers.
- Analyze submitted invoices for client approval of Tribal quarterly financial and status reports.
- Plan and facilitate quarterly meetings as required.
- Perform database updates and maintenance on NAMSEI and track progress of all active Cooperative Agreements managed through Albuquerque District Office of U.S. Army Corps of Engineers.

Shaw Environmental, Inc., Albuquerque, NM

- Technical support, public and community relations' support, and Tribal liaison services related directly to the Isleta Pueblo Ordnance Impact Area site (IPOIA) and the Pueblo of Isleta Tribe.
- Established and maintained administrative and permanent record retention for the U.S. Army Corps of Engineers Albuquerque District Office, as required under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) for the IPOIA.
- Developed Community Relations Plan including research, community and Tribal interviews and preparation of public notice announcements and fact sheets.
- Planned, negotiated, and facilitated public meetings, Technical Project Planning (TPP) meetings and Restoration Advisory Board (RAB) meetings.

TerranearPMC, LLC, Exton, PA

- Provides all facets of public relations services.
- Provides public and community relations' support related to the Former Kirtland Air Force Base precision bombing ranges, West Mesa sites, Albuquerque, New Mexico.
- Developed Community Relations Plan including research, community and Tribal interviews and preparation of public notice announcements and fact sheets.
- Planned, negotiated, and facilitated public meetings, TPP and RAB meetings.
- Established and maintained administrative and permanent record retention, for the U.S. Army Corps of Engineers Albuquerque District Office, as required under CERCLA.

PROFESSIONAL REFERENCES

Patrick Roth – U.S. Air Force 611th, Elmendorf, AK – 907.552.7893

Mark Dietrich – Department of Environmental Quality, Boise ID – 208.373.0204

Darlene Petrucelli – Keres Consulting Inc. - 540.220.4218

Carol Wies-Brewer – U.S. Army Corps of Engineers – 505.342.3477

Dale Flores – Shaw Environmental Inc. – 505.262.8948

Robert Gregory – TerranearPMC LLC – 610.862.5060

Steve Abeita – Pueblo of Isleta – 505.440.2033

Steve Beran – Pueblo of Zune – 505.782.2484

SBA Reference

Irene Gonzales, Small Business Administration – 208.334.9004 ext. 349